

ARCHITECTURAL REQUEST APPLICATION

Date: _____

Please complete this form in its entirety and submit to Sentry Management, Inc. for consideration by the Architectural Committee. No work should be done without approval.

Owner(s) Name (please print): _____

Property Address: _____

Telephone Numbers: (Home) _____ (Work) _____ (Cel.) _____

Lot # _____ Estimated Commencement Date _____ Estimated Completion Date _____

PROPERTY OWNER'S SIGNATURE: _____

1. Give a narrative description of the proposed home and/or landscaping improvements, change, or addition. Please list the materials and color(s) to be used, including similarity to existing structures as appropriate.

2. In the case of an addition or alteration to the exterior of your property, please indicate sizes, height, set backs, elevation plan, sample of colors, and description of materials, etc. Attach a copy of your plot plan and indicate the location of the proposed exterior design change on your lot in relation to the house and other existing structures. Also attach any sketches, photos, specifications, plans or any other information that will assist in reviewing this application.

- A. Plot Plan: Top down view should be drawn on a copy of your lot survey, showing the location of the item(s) to be built.

B. Dimensions: _____

C. Materials: _____

D. Colors: _____

3. A permit and inspection by the City/County may be required.
4. Should the Architectural Committee deny your request, you may appeal to the Board of Directors in writing. Please send your appeal to Sentry Management so it may be reviewed at the next Board Meeting.
5. FOR ALL REQUEST FORMS SUBMITTED, THERE WILL BE A 90 DAY COMPLETION DATE FROM THE TIME OF APPROVAL.

6. MAIL TO: **SENTRY MANAGEMENT, INC.**
3714 Benson Drive, Suite 200
Raleigh, NC 27609

FOR ARCHITECTURAL COMMITTEE USE ONLY:

- Approved as indicated.
- Conditional Approval: _____

- Disapproved - Comments: _____

Signed: _____, Architectural Chairperson

Date: _____